

Minutes

The Oklahoma State Board of Podiatric Medical Examiners met March 25, 2017, in accordance with the Open Meeting Act. The meeting was held at the Oklahoma Board of Medical Licensure and Supervision, 101 NE 51st Street, Oklahoma City, Oklahoma. Advance notice of this meeting was transmitted to the Oklahoma Secretary of State on November 1, 2016, and posted on the Board's website on March 23, 2017. The notice and agenda were posted in prominent public view on the front doors of the Oklahoma Board of Medical Licensure and Supervision building located at 101 NE 51st Street, Oklahoma City, Oklahoma on, March 23, 2017 at 10:15 a.m.

Members present were:

Frank Cooper, DPM, President
Kenneth Golda, DPM, Secretary-Treasurer
Jody Rose, DPM, Vice-President
Ms. Sheila Stinson, Public Member

Members absent were:

Mary Johnson, DPM
Vacant Seat, DPM

Others present were:

Lyle Kelsey, Executive Director of the Oklahoma Medical Board
Barbara Smith, Executive Secretary of the Oklahoma Medical Board
Teresa Mitchell, Director of Licensing for the Oklahoma Medical Board.
Scott Kochenower, DPM, (Assisting with conducting oral licensure exam)
Joseph Allison, DPM (Assisting with conducting oral licensure exam)
Lance Hardison, DPM (Assisting with conducting oral licensure exam)

Having noted a quorum, Dr. Cooper called the meeting to order at 8:07 a.m. Dr. Cooper announced that a board member, Dr. Jason Lashley, recently passed away quite unexpectedly. A moment of silence was held in memory of Dr. Lashley.

The first item of business was approval of the minutes of the meeting held on October 28, 2016. Ms. Stinson moved to approve the minutes as written. Dr. Rose seconded the motion and the vote was unanimous in the affirmative.

Dr. Cooper moved for recess to conduct the written and oral examinations for licensure. Ms. Stinson seconded the motion and the vote was unanimous in the affirmative.

*Recess – Written and Oral Examinations for Licensure conducted for the following applicants:

ALI MUHSEN ABDUL KAREEM

**MATHEW JAMES JOHNSTONE
AUSTIN MCARDLE
KORY DEE MISKIN
ZANE TYLER MOORE
RAJNISH RAMMOHAN
FRANCINE CHRISTINA RHINEHART
CHRISTOPHER MARSHALL SEAT**

The oral examination only was re-conducted for **LEILA GALBRAITH MCKENZIE**.

Due to his failure to appear, no examinations were conducted for **RYAN MACKEY**.

The meeting reconvened with a motion by Ms. Stinson. Dr. Golda seconded the motion and the vote was unanimous in the affirmative.

Dr. Cooper moved to approve the following applications for licensure pending completion of the files and successfully completing the oral and written licensure examinations.

**ALI MUHSEN ABDUL KAREEM
MATHEW JAMES JOHNSTONE
AUSTIN MCARDLE
KORY DEE MISKIN
ZANE TYLER MOORE
RAJNISH RAMMOHAN
FRANCINE CHRISTINA RHINEHART
CHRISTOPHER MARSHALL SEAT**

Ms. Stinson seconded the motion and the vote was unanimous in the affirmative.

LEILA GALBRAITH MCKENZIE, having successfully passed the written examination in October of 2016, only appeared for the purpose of retaking the oral examination. The Board approved this application for licensure pending completion of the file and successfully passing the licensure examinations in October of 2016 and, therefore, no further action was required by the Board at this time.

RYAN MACKEY, although scheduled to appear to sit for the licensure examinations, did not appear. Dr. Cooper moved to table the application. Dr. Golda seconded the motion and the vote was unanimous in the affirmative.

Lyle Kelsey, Executive Director, requested the board consider allowing electronic circularization and voting on applications which would require a change in law. Mr. Kelsey advised the Board that there are a few Title 59 bills where "electronic circularization" language on behalf of the Podiatric Board could be added and there is not really any increase in cost in getting legislation to allow electronic circularization and voting. The Board is interested and

asked that Mr. Kelsey check into the Title 59 bills in current legislation to see if it is possible to get language added into one of these current bills.

Mr. Kelsey then presented the contract for **2018 FY** with the Oklahoma State Board of Medical Licensure and Supervision for administrative support services. He stated there are no changes in the terms from the previous year's contract. Mr. Kelsey advised that one thing to consider might be to amend the contract to allow a small expenditure on I.T. services to set up an electronic application/renewal process. All other advisory committees plus the perfusion board and medical board have moved to an online application process and it is a great benefit to the applicants. Mr. Kelsey indicated he believes it would cost approximately \$150.00 to \$200.00 for I.T. to set up the system, but he needs to speak with Reji Varghese who handles I.T. That would also include renewal process as well. It is a one-time fee and Mr. Kelsey will get a firm number from Mr. Varghese on the cost. The Board asked Mr. Kelsey to look into this and they requested more information/numbers and possible amendment to the contract to implement this change. The Board would like for this electronic process to be up and running before the next renewal cycle. Dr. Cooper moved to accept the contract as written. Ms. Stinson seconded the motion and the vote was unanimous in the affirmative.

There being no new business, Dr. Rose moved to adjourn the meeting. Dr. Cooper seconded the motion and the vote was unanimous in the affirmative. The time was 12:17 p.m.